



LAMAR COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES

BOARD MEETING MINUTES

Date: November 19, 2024
Time: 1:30 PM
Location: Lamar County Board of Supervisors Meeting Room

Presiding:

Mrs. Peggy Moore

Members Present:

Mrs. Jenny Thames
Mrs. Deborah Gallagher
Mr. Kent Hudson

Members Absent:

Mrs. Barbara Hahn

Others Present:

Brianna Williams, Director
Katherine Frisch, Assistant Director
Staff: Emilee, Sherri, Bridgette, Chris, Nancy, Kayle

CALL TO ORDER:

Chair Moore called the meeting to order at 1:39 P.M.

AGENDA:

Motion to approve agenda: Jenny Thames **Second:** Kent Hudson All approved.

PUBLIC FORUM:

None. The meeting was open to the public, we had no public visitors and no one on the agenda to speak.

CONSENT AGENDA: Items (A through G)

- A. Approval of the September 2024 Board Minutes
- B. Personnel Matters
 - a. None
- C. Financial Reports
 - a. Bank Reconciliation
 - b. Budget vs. Actual
- D. Inventory Matters
 - a. Deletion list - Attached
- E. Policy Matters
 - a. None
- F. Technology
 - a. Approval of computers purchase of Lumberton
 - b. Approval of Microsoft office for Purvis and OG patron computers (when it becomes available)
- G. Budget Matters
 - a. Edited grants to show correct funding we will receive
 - i. LSTA grant funding decreased from \$10000 to \$8000
 - b. Which meant a reduction in other budget items
 - i. Decreased board mileage from \$900 to \$885
 - ii. Decreased computers and hardware by \$500 to \$14,500
 - c. \$2000 from 5530 software and licensing to 5340 digital materials
 - d. \$500 from 5220 summer reading to 5210 library programming
 - e. \$500 from 5360 Processing to 5330 videos
 - f. \$500 from 5310 audiobooks to 5340 digital materials

Motion to approve consent agenda items: Jenny Thames **Second:** Kent Hudson All approved.

BUSINESS MATTERS/ DISCUSSION AGENDA ITEMS

1. Additional Matters

- a. Close at 1:00 pm on Nov. 27th with administrative leave
- b. Close Monday, Dec. 23rd administrative leave
 - i. On Nov. 25th the Board all voted to close additionally Dec. 26 & 27

Motion to approve: Kent Hudson **Second:** Jenny Thames

2. Under Advisement

- a. None

Motion to approve:

Second:

3. Director's Report

- a. Attached

EXECUTIVE SESSION:

Motion to move into executive session: Kent Hudson ***Second:*** Jenny Thames. All approved
After discussion returned to Open Session

ADJOURN:

Motion to adjourn the meeting: Peggy Moore

Second: Deborah Gallagher All approved

FUTURE BOARD MEETINGS:

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- January 21, 2025
- March 18, 2025
- May 20, 2025
- September 16, 2025

Minutes recorded and respectfully submitted by: Brianna Williams, Director

Accepted and Approved by Board of Trustees : Peggy Moore, Chair of the Board of Trustees
